



From time to time *The Cochrane Temiskaming Resource Centre* will look for **Relief Workers** for our 10 Group Homes. Our homes run on a 24 / 7 Operation.

A relief employee is available on a call in basis and as circumstances demand.

There are no regularly scheduled shifts for a relief worker. They can work up to 44 hours in a pay period.

Relief employees shall have the option of working pay period contracts to a maximum of 80 hours.

We have two classifications of Relief Workers:

Qualified – Residential Counsellor - RC

Unqualified – Assistant Residential Counsellor - ARC

RC - are those possessing a Developmental Service Worker Diploma or Child and Youth Worker Program Diploma (with pharmacology course) or a Practical Nurse Program Diploma. Possession of an updated Standard First Aid certificate (including Heart Saver CPR) and CPI, or willingness to obtain such is necessary. A valid driver's license is also required. Bilingualism is an asset

ARC are those with a sincere interest and ability to work with individuals who have a developmental disability. Preferably a diploma or degree in one of the human services. Persons with a keen interest and one year's experience in this area will also be considered. Possession of an updated Standard First Aid Certificate (including Heart Saver CPR) and CPI, or willingness to obtain such is necessary. A valid driver's license is also required. Bilingualism is an asset.

INTERESTED, QUALIFIED PERSONS ARE INVITED TO SUBMIT AN APPLICATION TO:

COCHRANE TEMISKAMING RESOURCE CENTRE

c/o Human Resources

600 Toke Street

Timmins, Ontario P4N 6W1

Fax: 705-264-4255

or email: HR@ctrc.on.ca

In order to be considered for an interview, please ensure that the documents listed below are available:

- **Cover letter & Resume**
- **Copy of Certificates, First Aid, WHMIS, CPI**
- **Criminal Background Check and Vulnerable Sector Screening, Driver's Abstract and Proof of Insurance**
- **Proof of qualifications (Diploma, or RPN – OCN Registration) should be available at time of interview**

Cochrane Temiskaming Resource Centre is an equal opportunity employer, values diversity in its workforce, and encourages applications from qualified candidates. Wherever possible, accommodations are made for qualified applicants with self-declared disabilities.

CTRC thanks all applicants, however only those selected for an interview will be contacted.