

# COVID-19 INFO

COCHRANE TEMISKAMING RESOURCE CENTRE

**To:** All Staff  
**From:** Daniel Roy  
**Subject:** Covid-19 response  
**Date:** April 30<sup>th</sup>, 2020

**“WASH YOUR HANDS, PHYSICALLY DISTANCE, STAY SAFE”**

- ✓ **The Management Team will, as of next week, only meet 4 times a week and will pause on meeting Wednesdays.**
- ✓ **Daily updated will also not occur on the Wednesdays unless critical information needs to be communicated.**
- ✓ ***Please wear your mask***

Respectfully,



Daniel Roy  
Human Resources Director

Cc Darren Renaud, L664 President  
Cindy McQuarrie, OPSEU Regional Representative  
Sarah Cashabec for Board Distribution  
HR for web posting