

# COVID-19 INFO

COCHRANE TEMISKAMING RESOURCE CENTRE

**To:** All Staff  
**From:** Daniel Roy  
**Subject:** Covid-19 response  
**Date:** June 16<sup>th</sup>, 2020

## **“WASH YOUR HANDS, PHYSICALLY DISTANCE, STAY SAFE”**

The CTRC Management Team continues to meet to discuss any care and support issues in this Covid-19 Period.

- ✓ We are modifying the number of individuals allowed in a CTRC van.
- ✓ All individuals and staff from a same home may be together in a van if going from the home to a specific location (i.e., 600 Toke back yard).
- ✓ Van rides, rides to take-out food outlets, and other trips to appointments remain limited to the driver and current passenger limits of one person per row or per ride depending on the size of the van.
- ✓ The van is to be cleaned/sanitized between rides.
- ✓ Family visits respecting all guidelines and restrictions put in place by the Ontario Government are moving forward. The Health and Safety of the individual, staff, and visitors is a guiding principle.
- ✓ Visits will be planned via the Residential Supervisors. Family members will require proof of Covid-19 testing, with a negative result within 14 days of the planned visit. The visit will be outside, supervised, and social distancing measures will need to be respected.
- ✓ The initial visits will occur weekdays and when a Residential Supervisor is present in the home.

- ✓ **All visits will be structured, documented, and evaluated.**
- ✓ **An OPSEU cloth mask is being provided to all Union members at CTRC. CTRC has committed to assist with the distribution.**

Respectfully,



Daniel Roy, Human Resources Director

Cc Darren Renaud, L664 President  
Cindy McQuarrie, OPSEU Regional Representative  
Sarah Cashabec for Board Distribution and web posting