

COVID-19 INFO

COCHRANE TEMISKAMING RESOURCE CENTRE

To: All Staff
From: Daniel Roy
Subject: Covid-19 response
Date: June 18th, 2020

“WASH YOUR HANDS, PHYSICALLY DISTANCE, STAY SAFE”

The CTRC Management Team continues to meet to discuss any care and support issues in this Covid-19 Period.

- ✓ **Effective Monday June 22nd, all ARC Relief staff, currently silo-ed to one home will be silo-ed to their sister homes in the same manner as PT staff.**
- ✓ **ARC Staff needing orientation at their sister home are to contact their supervisor to make arrangements for an orientation shift.**
- ✓ **ANY ARC relief staff accepting shifts in both homes on the same day will be required to change their clothing between shifts and will need to complete the wellness check at both homes.**
- ✓ **Planning for visitors continues. A draft Health and Safety policy is being reviewed, proration at the homes is happening and the first visits will be scheduled shortly once all is in place.**

Respectfully,



Daniel Roy, Human Resources Director

Cc Darren Renaud, L664 President
Cindy McQuarrie, OPSEU Regional Representative
Sarah Cashabec for Board Distribution and web posting