

COVID-19 INFO

COCHRANE TEMISKAMING RESOURCE CENTRE

To: All Staff
From: Daniel Roy
Subject: Covid-19 response
Date: March 25nd, 2020

The CTRC Management Team has met today to plan, respond and provide direction and reassurance. The following is communicated today:

- ✓ **We continue to secure supplies and prepare for continued operations.**
- ✓ **The Professional Resource Team is formalizing their role as exclusive “shoppers” for the homes. Residential staff are to remain in the home to avoid exposure in community.**
- ✓ **We have been able to secure “Microban” (a disinfectant spray that kills viruses) which is being delivered to Residential Sites today for use in the group homes. As well, we are providing one can to each staff who is working in/for the group homes for their personal use. Cans are labeled for staff in each home. We are coordinating delivery to Relief staff.**
- ✓ **Please remember that the most important actions we can take are to wash our hands regularly and maintain social distance.**
- ✓ **Stay well everyone: take care of yourselves!**

Respectfully,



Daniel Roy
Human Resources Director

Cc Darren Renaud, L664 President
Cindy McQuarrie, OPSEU Regional Representative
Sarah Cashabec for Board Distribution
HR for web posting