

**INTERNAL/EXTERNAL ADVERTISEMENT**  
**COCHRANE TEMISKAMING RESOURCE CENTRE**  
**ANNOUNCES A VACANCY FOR AN:**  
**ASSISTANT RESIDENTIAL COUNSELLOR**

**#25 - 19: One (1) Part-Time - Assistant Residential Counsellor**

*Although Counsellors are hired for Residential Services and not any specific site, this vacancy is for **Earl and Dixon**. An Assistant Residential Counsellor may request a transfer by submitting a Request for Transfer from Human Resources by the closing date of the advertisement.*

The Cochrane Temiskaming Resource Centre (CTRC) is seeking an Assistant Residential Counselor to join its team in Timmins. CTRC is a regional Developmental Services provider offering programs across the Districts of Temiskaming and Cochrane including coastal communities along James and Hudson Bay. The successful candidate will work in a community residential home offering supports to individuals with Developmental Disabilities. Supports include providing assistance with activities of daily living, leisure, recreational, interpersonal interactions, medical and personal care. Assistant Residential Counsellors work collaboratively with different team members including Residential Counsellors, a Registered Nurse, Psychological and Speech Services Staff, and Client Support Workers. Assistant Residential Counsellors report to a Residential Supervisor.

***Part Time employees are offered a defined pension plan with the Healthcare of Ontario Pension Plan (HOOPP) and are eligible from hire date to join the plan. Extended Health Benefits (80% of drug costs) Life insurance (\$25,000), dental (\$1,500/yr.), vision (\$225/24 months), para-medical coverage and travel insurance with all premiums paid by employer are provided. Flexible shifts (e.g., 2-4-6-8-10-12 hours during a 24 hour period).***

Part-Time Employees may be scheduled up to 56 hours every 2 weeks and may accept extra shifts offered. Shift premiums (extra \$0.60/hr. for evening shifts, extra \$0.65/hr. for night shifts and an extra \$0.32/hr. on Saturdays and Sundays with evening and night shift premiums still paid.) Overtime paid after daily limit of 12 hours. Personal Emergency Days as per ESA and Collective Agreement.

Those with a sincere interest and ability to work with individuals who have a developmental disability will be considered. Preferably a diploma or degree in the human services field or a Personal Support Worker Certificate. Persons with a keen interest and one year's experience in this area will also be considered. Dependability, maturity and a responsible attitude are necessary. Possession of an updated Standard First Aid certificate (including Heart Saver CPR) and CPI, or willingness to obtain such is also necessary. A valid Class G driver's license is essential. Bilingualism is an asset. Double vaccination against COVID 19 is mandatory.

**Wage: \$26.64 to \$27.13 per hour**

**INTERESTED, QUALIFIED PERSONS ARE INVITED TO SUBMIT AN APPLICATION TO:**  
**COCHRANE TEMISKAMING RESOURCE CENTRE**

c/o Human Resources  
600 Toke Street  
Timmins, Ontario P4N 6W1  
Fax: 705-264-4255  
or email: [Careers@ctrc.on.ca](mailto:Careers@ctrc.on.ca)  
**View our Website at [www.ctrc.on.ca](http://www.ctrc.on.ca)**

**Posting date:** February 24, 2025 @ 4:15PM

**Closing date:** March 3, 2025 @ 4:15PM

***CTRC respects and values a diverse, inclusive, and equitable workplace. We are committed to a non-discriminatory approach that provides equal employment opportunities for everyone.***

***We thank all applicants. Only those selected for an interview will be contacted.  
Please advise should you require accommodations during the interview.***

